

GOVERNMENT OF ANDHRA PRADESH
SCHOOL EDUCATION (PROG.I) DEPARTMENT



Memo .No.SEDN0CSE/887/Prog.I/A1/2020

Sub: School Education - School Sanitation – Engagement of Sanitary Workers under School Sanitation – Certain Guidelines – Issued.

Ref: From the Director, MDM & School Sanitation, Amaravati Lr.Rc.No.ESE02-27023/1/2020-MDM-CSE, dt:20.08.2020.

&&&&

In the circumstances reported by the Director, MDM & School Sanitation, Amaravati in the reference cited and after careful examination of the matter, Government hereby approve the following guidelines for Engagement of Sanitary Workers in Schools as proposed by the Director, MDM & School Sanitation.

- The Sanitary Worker will be appointed by the Head Master/Head Mistress in consultation with the Parent Committee for each School.
- The sanitary workers has to be engaged as per the following required strength on the Blocks, Urinals etc which are to be taken in to consideration:

Students/Blocks	No. of Sanitary workers to be engaged
Up to 100 students	1
101 to 500	2
500 to 1000	3
Above 1000	4

- An amount of Rs.5000/- P.M to be paid to the Sanitary Worker as Honorarium towards attending sanitary work and any other work entrusted by the Head Master/ Head Mistress concerned.
 - Ammovadi amount shall be used to meet the honorarium by passing a resolution by HM and parents committee. Proper registers shall be maintained with all transactions.
- Further, the Director, MDM & School Sanitation, Amaravati is informed that since it is proposed to allot money from the parent committee resolutions CMO may be kept informed about the procedures and if required SOP may be prepared detailing the issues involved like tools ,consumables, cleaning schedules etc.
 - The Director, MDM & School Sanitation, Amaravati shall take necessary action in the matter accordingly.

B.RAJSEKHAR
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Director, MDM & School Sanitation, A.P., Sri Anjaneya Towers,
Road No. 7-104, B-Block, 4th Floor, Ibrahimpatnam, Vijayawada.

Copy to
P.S to Minister for Education
P.S. to Prl.Secretary (SE)
Sf/Sc

//FORWARDED::BY ORDER//

Bredda Reddy
SECTION OFFICER

Ad A/I
12 pages on file
24
8/9

PROCEEDINGS OF THE DIRECTOR MID DAY MEALS & SCHOOL SANITATION
SCHOOL EDUCATION: ANDHRA PRADESH

Present: Sri.B.M.DiwanMydeen, I.F.S.,

Rc.No:ESE02-28021/21/2019- MDM-CSE, Dated:15/09/2020

Sub:-School Education – School Sanitation – Engagement of Sanitary Workers under
School Sanitation – Certain guidelines issued – Regarding.

Ref:- 1) Instructions of the Hon'ble Chief Minister of A.P during the review meeting
held on 03.06.2020.

2) Instructions of the Principal Secretary to Govt., School Education Dept.,
during the review meeting held on 04.06.2020.

3) This office Lr.Rc.No.ESE02-27023/1/2020-MDM-CSE, Dt:20.08.2020.

4) Govt.Memo.No.ESE01-SEDN0CSE/887/Prog.I/A1/2020, Dt:03.09.2020 of
the School Education (Prog.II) Department, GoAP.

@@@@@

ORDER:

While enclosing the copy of reference 4th cited, It is informed to all the
District Educational Offices that the Government has approved the following
guidelines for engagement of Sanitary Workers in Schools

a..The Sanitary Worker will be appointed by the Head Master/Mistress with
approval of resolution passed with the Parent Committee for each School.

b. The Sanitary Workers have to be engaged as per the following required strength
on the Blocks, Urinals etc. which are to be taken into consideration

Students/Blocks	No.of Sanitary workers to be engaged
Up to 100 students	1
101 to 500	2
500 to 1000	3
Above 1000	4

c.An amount of Rs.5000/- P.M to be paid to the Sanitary Worker as Honorarium

towards attending sanitary work and any work entrusted by the Head Master/Mistress concerned.

d.Ammovadi amount shall be used to meet the honorarium by passing a resolution by HM and parents committee and proper registers shall be maintained with all transactions.

Therefore, all the Regional Joint Directors of School Education and District Educational Officers in the State are requested to follow the above guidelines scrupulously specified by the Government while engaging the sanitary workers in the School and proper records/registers formats for Ammavodi Donation amount, expenditure etc.. (already registers communicated) should be maintained with all transactions without fail, if any deviation in this regard will be viewed seriously and appropriate action will be taken on the concerned.

Further, they are also requested to issue necessary instructions to the filed functionaries on the above guidelines, on encouragement of donor on sanitation.

B Mohamed Diwan Mydeen Ifs
Director,
MDM & School Sanitation.

To

All the Regional Joint Directors of School Education in the State.

All the District Educational Officers in the State.

All the Assistant Project Co-ordinators, Samagra Shiksha in the State

Copy Submitted to the Principal Secretary to Government, School Education Department, Govt of A.P., A.P.Secretariat, Velagapudi, Amaravati for favour of kind information.

Copy to the Director of School Education, Andhra Pradesh for favour of information.

Copy to the State Project Director, Samagra Shiksha, Andhra Pradesh for favour of information.

Signature Not Verified

Digitally signed by B
MOHAMED DIWAN MYDEEN
IFS
Date: 2020.09.15 17:07:31 IST



GOVERNMENT OF ANDHRA PRADESH
SCHOOL EDUCATION DEPARTMENT
(Director of Mid Day Meal & School Sanitation, Andhra Pradesh)
Memo .No. ESE02-28021/21/2019-MDM -CSE, Dated:14/10/2020

Sub: School Education - School Sanitation - Engagement of Sanitary Workers under
School Sanitation - Instructions Issued - Reg.

Ref: 1) Instructions of the Hon'ble Chief Minister of A.P during the review meeting
held on 03.06.2020.

2) Instructions of the Principal Secretary to Govt., School Education Dept.,
during the review meeting held on 04.06.2020.

3) Lr.No. ESE02-27023/1/2020-MDM-CSE, Dated:20.08.2020 of this office

4) Memo No SEDN0CSE/887/Prog-1/A1/2020, Dated:20.08.2020.

5) Proc.Rc.No.ESE02-28021/21/2019-MDM-CSE, Dated:15.09.2020

@@@@

All the District Educational Officers in the state are requested NOT to take
any action on the orders issued in the reference 5th cited and instruct the
concerned subordinate officers/ HMs accordingly, until issue of revised guidelines
in this regard by the Department.

B Mohamed Diwan Mydeen Ifs
Director,
MDM & School Sanitation.

Copy submitted to the Principal Secretary to Government, School Education
Department for favour of kind information.

GOVERNMENT OF ANDHRA PRADESH
SCHOOL EDUCATION DEPARTMENT
(Director of Mid Day Meal & School Sanitation, Andhra Pradesh)
Memo .No. ESE02-27023/1/2020-MDM -CSE, Dated:30.10.2020

Sub: School Education - School Sanitation - Engagement of Sanitary Workers under School Sanitation - Request to insert certain guidelines - Proposals Submitted - Reg.

- Ref: 1) Instructions of the Hon'ble Chief Minister of A.P during the review meeting held on 03.06.2020.
2) Instructions of the Principal Secretary to Govt., School Education Dept., during the review meeting held on 04.06.2020.
3) Lr.No. ESE02-27023/1/2020-MDM-CSE, Dated:20.08.2020 of this office
4) Memo NoSEDN0CSE/887/Prog-I/A1/2020,Dated 03.09.2020.
5) Proc.Rc.No.ESE02-28021/21/2019-MDM-CSE,Dated:15.09.2020
6) Proc.Rc.No.ESE02-28021/21/2019-MDM-CSE,Dated:14.10.2020

@@@

In continuation of the 5th and 6th cited, all the District Educational Officers in the state are requested to take the necessary following steps on the engagement of Sanitary Workers.

- a) The parents committees shall engage the sanitary workers on outsourcing of service basis, based on the students' strength as mentioned in the above references. Parents Committee shall pass the resolution and record the minutes in registers.
- b) The remuneration is to be given as per the reference given above by utilizing the donations made out of Ammovadi scheme. For paying remuneration of sanitary workers in each month , the Parents Committee shall pass resolution and record minutes in the registers.
- c) The Headmasters and Parents Committee shall monitor the cleaning of the toilets daily and the sanitary workers should be asked to clean toilets minimum thrice in a day.
- d) If the performance of sanitary workers is not good, the Parents committees can discuss and remove the non performing person(s) after passing resolution and recording minutes and can engage other suitable person(s)


Director,
Mid Day Meal & School Sanitation.

To
All the District Educational Officers in the state
Copy submitted to the Principal Secretary to Government for favour of kind information
Copy to the Director of School Education, Andhra Pradesh for favour of information
Copy to the Regional Joint Directors of School Education in the state