

Government of Andhra Pradesh
School Education Department
Directorate, Mid Day Meal & School Sanitation
No.ESE02-27021/60/2020-MDM-CSE Dated:19/08/2020

CIRCULAR

Sub: School Education – Jagananna Gorumudda (MDM) Scheme – Certain guidelines
- issued for distribution of dry ration to school children under Mid Day Meal Scheme – Regarding.

- Ref:- 1) Lr.F.No.1-2/2020 Desk (MDM) HRD, GoI, dt.20.03.2020 from the Joint Secretary (EE.I), GoI, MHRD, New Delhi.
2) Govt.Memo.No.ESE01-SEDNCSE/520/Prog.I/2020, Dt:23.03.2020
3) Govt.Memo.No.ESE01-SEDN0CSE/520/2020/Prog.I, Dt:02.04.2020
4) Lr.F.No.1-2/2020 Desk (MDM) HRD, GoI, dt.29.04.2020 from the Joint Secretary (EE.I), GoI, MHRD, New Delhi.
5) Note Orders Dt:31.07.2020 of this file No.ESE02-27021/60/2020-MDM-CSE.
6) This office Procgs.Rc.No. ESE02-27021/60/2020-MDM-CSE, Dt:08.06.2020.
7) This office Procgs.Rc.No. ESE02-27021/60/2020-MDM-CSE, Dt:31.07.2020.
8) Lr.F.No.1-2/2020 Desk (MDM) HRD, GoI, Dt.31.07.2020 from the Joint Secretary (EE.I), GoI, MHRD, New Delhi.
9) This office Procgs.Rs.No.ESE02-27021/60/2020-MDM-CSE, Dated:05.08.2020.
10) This office Procgs.Rs.No.ESE02-27021/60/2020-MDM-CSE, Dated:07.08.2020.
11) Review Meeting by the Hon'ble Minister for Education, A.P on 10.08.2020.

The Government of Andhra Pradesh is giving the top priority in providing quality Education to all the students of the State. Providing quality Mid Day Meal to the students is important integral part of the quality of Education. In this regard, the “JAGANANNA GORUMUDDA” Scheme with revised Menu is on implementation and the State Government is focusing on the aspects of transparency, quality, accountability and timely delivery of the meals to the students.

In this regard, it is further informed that the hot cooked meal could not be provided to the students from the 3rd week of the march till now due to the closure of the schools in view of the Covid pandemic situation. However, the State Government have given directions to provide dry ration to the students to all working days till August 31st. The dry ration consists of rice, eggs and chikkies which are essential for the implement of Nutrition caloric value and also to

strengthen the immunity.

All are aware that, the District Educational Officers and Head Masters have been instructed to implement the distribution of the dry ration to the school children by constant monitoring, supply and delivery mechanism at the grass roots level. In this regard, the Head Masters have the responsibility to provide the dry ration by involving the Village and Ward Volunteers who have been assigned with 50 families in the Villages / Municipal wards. The distribution of Dry ration has already started from March 3rd week and it is being on the implementation.

However, the Government of Andhra Pradesh has given directions to ensure the supply of the dry ration in a time bound manner with strict monitoring, transparency, procurement, designated, delivery of the dry ration items, the smooth and uninterrupted supply to the children, the maintenance of the quality and quantity of the item in dry ration, the maintenance of the records in the schools, District Educational Officers, Deputy Educational Officers, Mandal Educational Officers and Head Masters play new important roles in districts and also in the State level.

The Main aspect of the successful implementation of the dry ration distribution depends on the coverage of entire students' community without any adverse and unwanted consequences. Hence the following guidelines are issued to the District Educational Officers and other stake holders.

1. The District Educational Officers and the Assistant Directors (MDM) shall regularly conduct meeting, Video conferences and Teleconferences with the Mandal Educational Officers for successful implementation of the dry ration distribution.
2. The Mandal Educational Officers shall conduct meetings / Video conferences / Teleconferences with the Head Masters and monitor the implementation of the programme on the aspects of transparency, accountability, maintenance of records, timely delivery, maintenance of the quality and quantity of the items being distributed.
3. The Head Masters shall keep the all records of the receipts of the Dry Ration

items and distribution along with the acknowledgement taken from the parents / students. The Head Masters shall maintain the records properly and keep the acknowledgement received from the parents in proper shape. The acknowledgement registers have to be maintained and posted daily. If any acknowledgement sheets are on loose papers, they have to be pasted in the registers. All the acknowledgements sheets have to be counter signed by the Village & Ward Volunteers through along with the date of the distribution.

4. Invariably, the Ward and Village Volunteer shall take photos of the each students to whom the dry ration is distributed and hand over the photos of the students to the Head Masters. While capturing the photos either through mobile phones, the date and time has to be enabled to display on the photos, so that they can be checked for any verification in future days.

5. The receipt of the distribution of the items have to be recorded daily so that the movements of the dry ration is properly monitored for further placing of the indent of any of the dry ration item to avoid shortage of the items and also to maintain transparency and evidences.

6. The Parents Committee should be involved regarding the Dry ration distribution and they have to be asked for giving the suggestions and feedback from the villages. The Parents Committee meeting will be held on every week and all the records related to the Dry ration, the acknowledgements & other registers have to be verified and a resolution have to be passed regarding the correctness of the records & evidences. Suggestions given by the Parents Committee has to be recorded in the resolutions.

7. Priority should be given for distribution of dry ration to the doorsteps of the students' by the Village & Ward Volunteers. In unavoidable circumstances, the parents can voluntarily come to schools without any compulsion and get the ration. However, proper social distancing should be followed without close gathering of persons and time slots have to be given to the parents apart from following other COVID-19 precautions, guidelines, protocols given by the Government from time to time.

8. Wide campaign is to be given in the local Newspapers, F.M Radios, Local T.V channels about the distribution of the dry ration to reach such saturation level of distribution and also create awareness to the students/parents regarding the distribution of dry ration.

9. The Daily distribution status in the school has to be given to the Welfare & Educational Assistant in rural areas and Ward Welfare development Secretary in Urban areas at every alternative day by Headmaster. They have to inspect the school twice in a week for checking the distribution of dry ration and shall take sampling of the dry ration randomly in a Village/Municipality for quality checking. If any, malpractices noticed by them should be reported to the Mandal Educational Officer immediately.

10. The list of the beneficiaries who got the dry ration distribution have to be pasted by the school Head Masters in the notice board of schools' phase wise. School Head Master shall be responsible for handing over the list of beneficiaries to the Educational Welfare Assistant every week for placing the list on the notice board in proper manner, so that the public shall be aware of the Dry ration distribution and if any grievances are noticed, the officials can interfere and rectify in a smooth manner. The Educational Welfare Assistant has to paste the list on the notice board.

11. The School Headmasters have to make surprise visits to the locations where the Dry ration is being distributed and have to take corrective measures, if any unwanted aspects is noticed. If any malpractices are noticed, it should be immediately informed to the Mandal Educational Officers.

12. The Mandal Educational Officer shall get the dry ration distribution status of all the schools in the Mandal for every week and to inspect atleast 20% of the schools for checking the dry ration distribution. Deputy Educational Officer has to check atleast 5% of the schools of his/her jurisdiction in a random manner to monitor the distribution of the dry ration. The District Educational Officer shall check atleast 0.5% of the schools in a week for monitoring the distribution of dry ration. The Head Master has to check atleast 50% of the schools under his School complex control himself personally.

13. The District Educational Officers shall monitor on a daily basis and shall have wide campaign in their jurisdictions for creating more awareness and vigilance among the public for ensuring the successful implementation of the Scheme. The District Educational Officers shall apprise Collector & District Magistrate and the Joint Collector, Village & Ward Secretariat & Development every week about the implementation of the programme. The District Educational Officer shall approach the Collector for having a review meeting on a dry ration distribution every fortnight or for a Teleconference with all the concerned officials from Education Department, The Ward Secretariats, Municipalities, Civil Supplies Departments and Other officials.

Therefore, the Regional Joint Directors of School Education/District Educational Officers are requested to go through the guidelines carefully and disseminate the same to all the field functionaries/ school Head Masters with proper instructions for smooth distribution of dry ration without fail

B. MOHAMED DIWAN MYDEEN IFS

Director, MDM & School Sanitation.

To

All the District Educational Officers in the State.

Copy to the Assistant Directors, MDM through the DEOs.

Copy to the Regional Joint Directors of School Education, Vishakapatnam, East Godavari, Guntur and YSR Kadapa.

Copy submitted to the Principal Secretary to Government, School Education Department for favour of information.

Copy submitted to the Commissioner of School Education, A.P for favour of kind information.

Copy to all the Collectors & District Magistrates in the State.

Copy to all the Joint Collectors, Village & Ward Secretariat & Development in the State.

Copy to the Director, Gram Volunteers / Ward Volunteers & Village Secretariats / Ward Secretariats (GV/WV & VS / WS), A.P Secretariat, Velagapudi.

Copy to the Addl.P.S to Hon'ble Minister for Education, Govt.of A.P for favour of kind information.